

Greetings Camp Staff Members!

All Staff should start to collect the following: This includes **All Staff** which includes Senior Staff, Junior Staff, CIT's, Kitchen Staff, long term volunteers, etc.

BSA Membership Requirements

- For those registered in a Troop or Crew please note where your dues are paid on your **Staff Agreement**. **All Staff Must fill out a new membership application** (Youth up to age 18, Adult from 18 and Up)
- For those not registered in a Troop or Crew pay your Crew Dues of \$24.00 **All Staff Must fill out a new membership application** (Youth up to age 18, Adult from 18 and Up)

All Staff Employment Documents:

- All Staff Must Complete and Submit a current [Camp Staff Application](#)
- [I-9](#) please type in all information completely and print both pages 7&8, bring the acceptable documents from page 9 to be copied, sign the Signature of Employee line, and bring the completed I-9 with you
- [W-4](#) please type in all information completely and print both pages 1&2, sign the Employee Signature line, and bring the completed W-4 with you
- [Residency Certification Form](#) (if you live or work in PA) please type in all Employee Information completely, sign in the Certification box, and bring the completed Form with you
- A Copy of your [Medical Form](#) signed by your parent on Part A (if under 18) and your doctor on Part B and Part C (Must be good throughout the summer)

Junior Staff – Under 18

- Working Papers – available through your school office
- Consent to Transport – Have parents fill out on Part A of the Medical Form

All Staff Trainings:

- [Boy Scout Youth Protection Training](#) Good for 2 years from date of completion (make sure you print and bring your certificate)
- [Venturing Youth Protection Training](#) Good for 2 years from date of completion (make sure you print and bring your certificate)
- [Weather Hazards Training](#) Good for 2 years from date completion (make sure you print and bring your certificate)
- [Prevent Harassment & Discrimination Training](#) Good for 2 years from date of Completion (if you did not complete it last summer go to this website, go through the training, and print off the form to submit. **THIS WILL NOT SAVE IN YOUR MYSCOUTING!!!!** As our council is headquartered in New York you must select New York to select our Camps.

If you have any questions please email your Camp Director